

Dear St. Mary Families,

I certainly appreciate all of your flexibility over the last few weeks with the weather. The good news is that we had 4 extra days built into our schedule so there is no need to make up for any of the days we have lost. Hopefully our weather will smooth out and we can get back into more of our usual routine.

Update on the Janesville Catholic Schools Commission

Over the past 2 years members of the four Catholic Parishes have been meeting to discuss the creation of a sustainable Catholic Education system in Janesville. The commission is acting as an advisory role to the next bishop who is yet to be appointed. The commission has looked at a variety of data including a facilities assessment. While multiple scenarios exist, the commission has begun to narrow options down. These recommendations should have a very minor impact on the short term operation of our school and building.

Here at St. Mary's we are using it as an opportunity to balance our budget and make changes to help ensure our school stays viable well into the future. Over the past 5 years St. Mary School has had relatively stable school enrollment and continues to produce students who are ready to excel once they enter into high school. As we move into next year, you will see an expanded P4J program and increased options for our 3k as well as wrap around care. For a more thorough overview of some of the changes coming next year, please refer to the letter in this week's envelope.

Bring-a-Friend Day

In lieu of a general open house, St. Mary will be offering a shadow or bring-a-friend to school day. On **Thursday March 7**, the Public Schools are off, and we are encouraging our students and families to find a friend and bring them to school for the whole day. We would like for families to be intentional and target families who might not be happy with their current school or who have been thinking about Catholic Schools. This is a wonderful opportunity for potential new students and families to really see what school here is like, as well as giving current students a chance to share their school.

A permission slip (which you will find in this week's envelope) will have to be signed by the visiting student's guardian. A free lunch will be provided for all visiting students. We would like permission slips turned in by **Thursday, February 28**. We are limiting each student to bring one friend. If there is a reason to bring more than one, please contact Mr. Parish. See you there!

Staff Changes

Last week we said goodbye to Ms. Lynn who has accepted a job working at her child's school. While we will miss her, we are happy to welcome Mrs. Jenny Cervantes as our new 3k aid. Mrs. Cervantes will be a fantastic addition and brings some wonderful experience and knowledge to our early childhood programming. Welcome Jenny!

Box Tops

Last year in February we submitted 2900 Box Tops. This year we have only collected 400. Please send your Box Tops to the school by February 15. We use these Box Tops to put money into our enrichment account which helps to pay for student fieldtrips. We will be offering a casual day for the class who brings in the most!

Spaghetti Dinner: Thank you to all who attended our Spaghetti Dinner, including our middle school students who served. A big shout out to Dean and Josey Suiter for chairing the event, and the entire Athletic Board who helped organize, cook, and decorate! The event was a wonderful success and we earned about \$2200.



Upcoming Events:

- 2/7: Parent Teacher Conferences (12-8); No School
- 2/8: No School
- 2/9: Basketball against St. Williams
- 2/12: Battle of the Books Competition (5:30)
- 2/13: Student-led mass (8:15)
- 2/15: Casual Day
- 2/16: Basketball against SJV
- 2/28: Trimester Ends
- 3/1: No School, Teacher Work Day
- 3/7: Bring-a-Friend Shadow Day

Parent Teacher Conferences, 2019/20 Registration, and P4J

Our second and final session of Parent Teacher Conferences are happening Thursday, February 7 from 12-8 p.m. Please do everything you can to get here. Teachers are excited to debrief and celebrate your child's progress, as well as continuing to collaborate together for increased success. During conferences, we will officially open registration for the 2019/20 school. Please make sure you fill out enrollment information at conferences so we can be prepared for the next school year!

Finding Information in Tax Season

As tax season approaches, many of you will be needing to access account information from FACTS. In order to do this, you will need to complete the following steps:

- Log in to Facts
- From the home page, click on view details in payment plan and billing box
- Click the blue "View Payment Summary" Box

This will list all payments for 2018, including Tuition and Extended Care. The Federal Tax ID will be listed in the upper right hand corner.

Supporting Your Student at Home

As parents and guardians, you remain the primary educators for your students. Education at St. Mary's is a collaborative effort between the students, teachers, and their families. We will be providing some fun ways to better engage with your students outside of home.

Academically: Bring your student to Parent Teacher Conferences this week! It is their education and they should be able to celebrate their successes as well as collaborating on future goals and growth.

Spiritually: This Sunday at Mass you will hear about the wedding at Cana. Jesus performed His first miracle at a wedding in the city of Cana. When the hosts ran out of wine to serve the guests, Mary had total confidence that her son, Jesus, would take care of the situation. Jesus used old containers that were used in ceremonial purification to turn plain water into excellent wine. He filled the containers with something totally new and good. *What is a habit, person, belief in our life that might need rejuvenation and new fulfillment?*

Help Spread the News About St. Mary's!

There is a new Facebook post containing our promotional video, encouraging enrollment for the 2019/20 school year. Please share out on your social media!

In Christ,



Matt Parish
School Principal

principal@stmaryschoolwi.com

SAINT MARY SCHOOL
2019-2020 Tuition Rates



K-8 (parish member**)	\$2100 (first child)
	\$2100 (second child)
	\$1800 (third child)
K-8 (non-parish member)	\$3100 (first child)
	\$2100 (additional child/ren)

** Families must be in good standing with the Parish and must meet the \$800 tithing requirement.

Early Childhood Education Programming Rates

3K (3 Day): Our traditional 3k program welcomes new students to our St. Mary school community, including partnering up with the older grade levels. Our MWF program provides a space for students to come together to work on social/emotional skills as well as preparing for early literacy.
Rate: \$27/Week (\$950 annually)

3K (5 day): *NEW* Our new 5 day program will share classroom days with the MWF program, but will also provide supplemental days on Tuesdays and Thursdays. For parents interested in full day Early Childhood, this program should be paired with our new Extended Learning Add on.
Rate: \$40/Week (\$1450 annually)

P4J: Working with the School District of Janesville, St. Mary School is excited to enter into its 5th year of P4J. Preschool for Janesville is a free program with any 4 year old welcome to enroll and attend at St. Mary's. P4J runs half days, but parents interested in full day education should check out our Learning Beyond the Classroom add on. **Rate: Free**

Add-ons and Extended Learning

3k and 4k Extended Learning: *NEW* This program will replace our existing wrap-around care program. We are pleased to now offer supplemental and additional education for 3 and 4 year olds interested in extending their time at St. Mary's into the afternoon. Rather than a basic wrap-around care, Extended Learning will continue to build your child's skills and provide a more academic environment. **Rate: \$34 a week** (\$1200 annually).

Extended Care: Extended Care is open to any St. Mary student. Morning Care occurs from 7:00-7:45 and afternoon care occurs from 3:00-5:30. Families who plan to utilize our extended care on a continual basis should consider an Extended Care Membership – access to unlimited extended care for a potential savings of 25%.

Extended Care: **\$5/hour**

Extended Care Membership: **\$1200** (must be paid in no more than 2 payments)

OVER



Our school has adopted the following tuition payment policy for the 2019-2020 school year. Families can pay their tuition bill in one of 6 ways.

1. Full payment of tuition by August 20, 2019.
2. Semester payments in August & January on the 5th or 20th of the month
3. Quarterly payments in August, October, January, and March on the 5th or the 20th
4. 11 monthly payments beginning in July on the 5th or the 20th
5. 10 monthly payments beginning in August on the 5th or the 20th
6. 9 monthly payments beginning in September on the 5th and the 20th

All payment options will be processed by FACTS. We will utilize FACTS for payment of all school fees throughout the school year.

Parents may choose to have FACTS automatically transfer tuition payment(s) from checking or savings accounts. Please be assured that neither FACTS nor the school will have direct access to or any knowledge about the status of your bank account. Your bank makes the payment for you on the 5th or the 20th.

OR

FACTS payments can also be made through your MasterCard, Discover, or American Express. If you select this option each payment will incur a credit card convenience fee of 2.5%. The exact dollar amount of the fee will be reviewed with you at the time you enroll with FACTS.

Enrolling in FACTS

Parents new to St. Mary School should navigate to www.factsmgt.com and click the drop down menu reading "Parent log-in" and click on Payment Plans/Financial Aid. From there, click Register and enter 53545 for our zip and Janesville for the city. When you submit, click on St. Mary School and you will be directed to create your account. Once your account is created, the office will work with you to set up your tuition plan.

Parents can also view all of their payment activity online, change payment method from month to month, make additional payments, and view upcoming payments. FACTS will email a payment reminder before each payment. FACTS will also email families when an incidental fee (such as hot lunch, fieldtrips, etc.) is incurred. No more writing checks!

Bring-a-Friend Shadow Day

In lieu of a general open house, St. Mary will be offering a shadow or bring-a-friend to school day. On **Thursday March 7** we are encouraging our students and families to find a friend and bring them to school for the whole day. Any student grades 3k – 7th are welcome to attend. Our school day runs from 8am – 3pm.

Visiting students will shadow their friend and follow their daily schedule. Visiting students will receive a free hot lunch. Visiting parents are welcome to stay from 8-9 for a coffee and donut social.

In order to attend, we need the following permission slip filled out and signed by our visiting student guardian by **February 28**. If you have any questions, please do not hesitate to contact the school office or Mr. Parish (608-754-5221; principal@stmaryschoolwi.com). See you there!

Guest Student Name: _____ Guest Guardian Name: _____

Contact Number: _____ Email Address: _____

Preferred student to shadow (if applicable): _____

Guest student would like a free hot lunch!

Guardian Signature: _____

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Guest Student Name: _____ Guest Guardian Name: _____

Contact Number: _____ Email Address: _____

Preferred student to shadow (if applicable): _____

Guest student would like a free hot lunch!

Guardian Signature: _____

To: Room Mothers

From: Salad Luncheon Committee

St. Mary Home & School Association will be holding its annual Salad Luncheon on Friday, March 8th. This event is all about community outreach, and we need everyone's help to make it a success. The following is a list of tasks that we are asking of our room mothers: Thank you in advance for your help with this event.

1. Find one (or two if necessary) parent to supervise during the lunch hour the day of the luncheon, as the students will be eating in their classrooms. Check with your teacher for specific times to be covered.
2. For the oldest children in your class: Make reminder calls to let the parents know what homemade food items they need to prepare. Make sure they bring their dishes to the kitchen Thursday afternoon or Friday morning by 9 a.m. We will be checking off names to track what families have brought in their items.
3. For all children in your class: Make reminder calls to let parents know their children should bring in a cold lunch on March 8th. However, parents are welcome to take their children to the Salad Luncheon during the child's *scheduled* lunch period.
4. Remind parents to please spread the word.

Please call Sarah Hodge 608.449.7060 or Jeremy Dostal 262.720.3811, if you have any questions.

Dear St. Mary Families:

The annual St. Mary School **Salad Luncheon** is scheduled for Friday, March 8th from 10:30am – 1:00pm in the school gym. It is the 51st year for the event; please help make this tradition continue to be a successful one.

We need your help:

1. Bring a food item!

Each family is required to bring in a homemade food item for the Salad Luncheon. **FOOD ASSIGNMENTS WILL BE SENT HOME IN THE FAMILY ENVELOPE ON February 20th.**

2. Help spread the word!

We need help spreading the word about the salad luncheon. This is open to the public, so all are welcome! **A digital postcard and poster will be emailed to families next week for you to post and share.**

3. We need volunteers!

Fill out the request for volunteers and return to school ASAP.

Thank you very much. Without your support, this event will not be a success!

Sarah Hodge 608.449.7060 and Jeremy Dostal
262.720.3811

To: Salad Luncheon Volunteers
From: Salad Luncheon Committee

Thank you for offering to help at this year's Salad Luncheon. Your assistance is necessary to make this event run smoothly. With enough hands, the work goes faster and is a lot more fun, so again...THANK YOU!

We need help in the following area(s). **YOU CAN SIGN UP FOR MORE THAN ONE TIME SLOT!**

Name(s) _____

Email address please:

- Prepare Salmon Loaf and Vegetable Lasagna
Thursday, March 7th 1:00-3:00 pm
- Dining Room Set-up Thursday, March 7th
3:30 pm
- Set-up March 8th (9:30-10:30 am)
- Work at the luncheon (10:30- 12:00 pm)
- Work at the luncheon (12:00 a.m.- 1:30 pm)
- Clean up (1:00pm - 3:00 pm)

Please call Sarah Hodge 608.449.7060 or Jeremy Dostal
262.720.3811, if you have any questions.

Salad Luncheon

Friday, March 8th, 2019

To have a successful Salad Luncheon, we are asking every family in our school to participate. Below is a list of the food items needed. **Please bring according to the class level of your oldest child only.** Our guests look forward to all the delicious homemade food items each year. THANK YOU!

Pre-K3	Vegetable Salad	Serves 20-24
P4J	Fruit Salad	Serves 20-24
Kindergarten	Pies	Serves 12-16
1 st Grade	Dessert Bars	Serves 20-24
2 nd Grade	Dessert Bars	Serves 20-24
3 rd Grade	Fruit Salad	Serves 20-24
4 th Grade	Pies	Serves 12-16
5 th Grade	Vegetable Salad	Serves 20-24
6 th Grade	Pies	Serves 12-16
7 th Grade	Deviled Eggs	48 halves
8 th Grade	Pasta Salad	Serves 20-24

All items can be delivered to the school kitchen on Thursday, March 7th (Afternoon) or Friday, March 8th (by 9:00 am). Someone will be in the kitchen to mark your name off the class list when you drop off your food. *We need participation from all school families to make sure we have enough food.* **If you are unable to commit, please send \$20 to the school office by March 1th so we can purchase the necessary items.** THANK YOU!